



Institute of Entrepreneurship Development, U.P (IEDUP)
(Department of Micro, Small, Medium Enterprises & Export Promotion, Govt. of U.P.)
A-1&2, Sarojini Nagar Industrial Area, Kanpur Road, Lucknow-226008.
Phone: 0522-2476012; 9415088065 www.iedup.in

Expression of Interest from Professionals

IEDUP, the State level nodal organization and Centre of Excellence for Entrepreneurship Development and HRD, is inviting applications for following position under Child Protection project:

State Technical Resource Person, Child Protection Management Information System (CPMIS)

Eligibility: Post-graduate degree in Social Sciences / Statistics / Mathematics / Data Science / Economics / Social Sciences or related field.

Experience requirements: 5 Years' working experience in Child Protection / MIS (at least 2 years' experience in data handling), M&E functions, data collection, cleaning, collation, management, analysis and development of reports. Strong knowledge and experience on basic computation, data analysis, and data visualization skills. Understanding of web-based MIS system architecture and existing MIS/database such as SCRB, DCRB, TrakCHILD, CARINGS; Understanding of M&E framework for large government programme; ability to collect, organize, analyse, and disseminate significant amounts of information with attention to detail and accuracy.

Objective:

The purpose of this consultancy is to:

- Review the functioning of existing Information Management System, ensure its well-functioning, data Collection and field level monitoring, recommend changes in existing CP MIS architect, if any.
- Build capacity of the key stakeholders and implementing partners on data management, real time monitoring, data validation, reporting and visualization.
- Technical support to the assessments, and evaluations of the DWCD programmes / scheme and UNICEF supported programmes through primary data collection, secondary data analysis and data triangulations.

Job Description

- 1) **Review the functioning of existing Information Management System, ensure its well-functioning, data Collection and field level monitoring, recommend changes in existing CP MIS architect, if any.**
 - Review current data management system and online CPMIS and the architecture of an integrated child protection management information system and recommend changes if any.

- Provide the needed technical support for its well-functioning.
- Review the existing MIS user guides for various databases and IM system and if needed revise the existing key SOPs for data flow process and user charts and accountabilities, if required.
- Provide technical support for DWCD – GoUP various programmes/schemes to develop Information Management Systems for child protection system strengthening, alternative care, ending child marriage, gender based violence, violence against children, Mahila Shakti Kendra, One Stop Center and COVID-19 response related indicators for monitoring, tracking, analysis and reporting purposes in the context of the various response work plans and data gathering monitoring plans.
- Compile and validate, and undertake data cleaning for data disaggregation tables for all relevant sections for annual reporting
- Contribute to introducing and refining existing IM structures for the programme. Those include online real-time monitoring platforms; dashboard structures and analysis boards of databases- based on good regional/global practices.
- Compile/analyze monitoring and evaluation information/data, and make them available to DWCD and UNICEF, Office of Uttar Pradesh for different reporting requirements in coordination.

2) Capacity development of the key stakeholders and Implementing Partners on data management, real time monitoring, data validation, reporting and visualization

- Rolling out of MIS/CPMIS in at state and district level
- Undertake MIS capacity building to the Department and Implementing Partners of UNICEF on Information system development and reporting requirements and means of verification for sector dashboard, Sitrep/update and activity info and other reporting requirements on the process of data collection level and results reporting levels
- Review (validation of data coming from the districts) and follow-up for any suspicious or wrong data entry.
- Supporting monitoring of CP-related programmes- including real-time monitoring systems.
- Analysis of existing CPMIS data, preparing infographics, presentations for the government to use them.
- Evaluations, assessments, etc.
- Support any online assessments, post assessments and beneficiaries' feedbacks.

3) Technical support, to the assessments, and evaluations of the DWCD programmes / scheme and UNICEF supported programmes through primary data collection, secondary data analysis and data triangulations.

- Provide and validate evidence needed for design and implementation of relevant programmatic research, evaluation and assessments.

- Review and provide technical comments on draft evaluation reports and data analysis.
- Reporting of M&E works related achievements, challenges and recommendations for strengthening the child protection monitoring in the State.

Duty Station: Lucknow with travel to districts

Required competencies and skill set for all the positions:

- Self – motivated team worker with a clear drive for results; Good interpersonal skills; Strong networking, especially with Government counterparts; working with the government system, Flexibility and responsiveness, Developing reports and technical documents in English on child protection and women empowerment, Ability to meet deadlines, Knowledge in Hindi and English.

The duration of the project is up to December 2021. Interested and eligible candidates may send their CV along with covering letter to iedup.consultant@gmail.com with CC to director.ied@gmail.com by **27.02.2021**, with the subject line "***Application for State Technical Resource Person CPMIS***". No TA/DA shall be given to candidates for appearing in the interview. This position is purely on contractual/project basis to provide programmatic support on Child Protection initiatives, hence will exist only till the project funding.