

**APPLICATION FORM**  
**(For Registration as Technical Support Organization)**

Application fee: 590/-  
Registration fee: 2478/-

**A. Company Profile:**

|    |                                               |  |
|----|-----------------------------------------------|--|
| 1. | Name of the Organization                      |  |
| 2. | Nature of Organization                        |  |
| 3. | Registration Address                          |  |
| 4. | Address for communication                     |  |
| 5. | Contact No.                                   |  |
| 6. | Email Id.                                     |  |
| 7. | Key Contact / Nodal Person<br>with Mobile No. |  |
| 8. | PAN / GST No.                                 |  |

**B. Annual Turnover:**

| S.N. | Financial Year | Annual Turnover |
|------|----------------|-----------------|
| 1.   | 2023-24        |                 |
| 2.   | 2024-25        |                 |
| 3.   | 2025-26        |                 |

**C. Infrastructure Details:**

| S.N. | Infrastructure Details | Own / Rented | Class-room /<br>Conference Hall | Training Facility<br>available | Name & Contact<br>Number of Branch<br>Head |
|------|------------------------|--------------|---------------------------------|--------------------------------|--------------------------------------------|
| 1.   |                        |              |                                 |                                |                                            |
| 2.   |                        |              |                                 |                                |                                            |
| 3.   |                        |              |                                 |                                |                                            |

D. Training Machinery / Equipment & Other Utilities:

| S.N. | Machinery / Equipment                 | Yes / No |
|------|---------------------------------------|----------|
| 1.   | Laptop / Computer                     |          |
| 2.   | Projector                             |          |
| 3.   | White Board                           |          |
| 4.   | Computer Lab with Number of Computers |          |
| 5.   | Printer                               |          |
| 6.   | Photocopier                           |          |
| 7.   | Reception                             |          |
| 8.   | Washroom                              |          |
| 9.   | Multipurpose Hall                     |          |
| 10.  | Wi-fi                                 |          |
| 11.  | Inverter / Power Backup               |          |
| 12.  | Parking                               |          |

E. Manpower Details:

| S.N. | Name of Employee / Faculty | Designation | Age | Qualification | Experience in Years | Area of Experience |
|------|----------------------------|-------------|-----|---------------|---------------------|--------------------|
| 1.   |                            |             |     |               |                     |                    |
| 2.   |                            |             |     |               |                     |                    |
| 3.   |                            |             |     |               |                     |                    |
| 4.   |                            |             |     |               |                     |                    |

F. Details of Industrial Tours and Exposure Visits as Work Experience:

| S.N. | Financial Year | Name of Project | No. of Participants | Value of Project | Sponsoring Organization | Location |
|------|----------------|-----------------|---------------------|------------------|-------------------------|----------|
| 1.   |                |                 |                     |                  |                         |          |
| 2.   |                |                 |                     |                  |                         |          |
| 3.   |                |                 |                     |                  |                         |          |
| 4.   |                |                 |                     |                  |                         |          |

H. Any other information (please attach separate page, if necessary)

Note: Please provide self-certified copies of the following documents:

| S.N. | Description                                                             | Enclosed |
|------|-------------------------------------------------------------------------|----------|
| 1.   | Copy of Firm/Organization Registration                                  | Yes / No |
| 2.   | Copy of PAN /TAN/CST                                                    | Yes / No |
| 3.   | Copy of Work Orders / Received Payment Details                          | Yes / No |
| 4.   | Copy of Annual Report of Last Three F.Y.                                | Yes / No |
| 5.   | Photographs of Infrastructure such as Training Hall, Practical Lab etc. | Yes / No |
| 6.   | Articles and Memorandum of Association / Societies byelaws              | Yes / No |
| 7.   | Details of Promoters/Directors/Members                                  | Yes / No |

**Declaration:**

I/We hereby apply for registration of professional activities as Technical Support Organization in IEDUP, Lucknow and declare that:

1. I/We hereby declare that the particulars furnished above are true and correct to the best of my/our knowledge and belief. I/We understand that furnishing any incorrect or false information may result in the summary rejection or cancellation of my/our application for empanelment or registration with IEDUP, Lucknow.
2. I/We understand and accept that empanelment / registration shall be at the discretion of IEDUP, Lucknow as per requirement and IEDUP, Lucknow has a right to reject our application without assigning any reasons therefore.
3. If empanelled /registered, I / we shall abide by all the terms and conditions stated herein as well as other terms and conditions as may be prescribed by IEDUP, Lucknow from time to time.
4. I/We understand that empanelment / registration as such does not guarantee award of assignment by IEDUP, Lucknow and entrustment of assignment is subject to periodical review by IEDUP, Lucknow.
5. I/We understand that IEDUP, Lucknow reserves the right to cancel the empanelment / registration and stop awarding future assignments without prior notice or assigning any reasons whatsoever.
6. The training shall be conducted on the basis of accepted principles as also the criteria / terms of reference specified by IEDUP, Lucknow from time to time.
7. Under no circumstances, I/we shall use the name or logo of IEDUP, Lucknow in my/our correspondence with other institutions.
8. If any malpractice is detected, IEDUP, Lucknow, reserves the right to take such action as it deems appropriate.
9. I/We undertake to keep IEDUP, Lucknow informed of any events or happenings which would make me ineligible for empanelment/registration.
10. I/We have not concealed or suppressed any information, facts and records and I/we have made a complete and full disclosure.
11. I/We shall strictly observed the laws against fraud and corruption in force in India viz. "Prevention of Corruption Act 1988".
12. I/We am/are a citizen of India / a body / company incorporated / registered in India.
13. I/we have not been convicted of any offence and sentenced to a term of imprisonment.
14. I/We have not been found guilty of misconduct in professional capacity.
15. I/We have not been convicted of an offence / debarred / blacklisted by any agency/organization.
16. I/We herewith agree to sign a separate Non-Disclosure Agreement (NDA) with IEDUP, Lucknow.

Date: June, 2026

(Signature & Stamp)  
(On the NGO / Trust / Firm Letterhead)

(On Institute/Firms/Trust Letterhead)

**Declaration**

I, ..... holding the position of  
Post..... at NGO/Trust / Firm Name  
....., do hereby declare that if our  
organization is Empaneled / Registered, I give consent on behalf of  
the said organization to undertake professional activities /  
Assignments and work in accordance with the rates, fees, terms, and  
conditions prescribed by IEDUP, Lucknow.

Date:..... June, 2026

Place:

(Signature & Stamp)